

---

## **BBA 2025 – EMPLOYEE TRAINING & DEVELOPMENT AWARD**

**Company Name:**

**Representative Name:**

**Representative Email:**

**Phone Number:**

**Date:**

**Short Company Description:**

---

### **Judging Criteria:**

Awarded to the NSBA business that pursues excellence through enhancing the skills, knowledge and professional growth of their employees. Home to a stable and/or growing workforce, this business fosters an environment for outstanding training and development initiatives that contribute to improved job performance, employee satisfaction, lifelong learning, career advancement, leadership development, succession opportunities and organizational success.

- Assisted in employee training and development through practical in-house or on-the-job training.
- Assisted in employee training and development through applicable external accreditation or education programs.
- Created a stable work environment that also challenges employees to expand their abilities and skill, allowing for internal advancement.
- Have fostered a mentoring culture either through internal mentors or by encouraging and/or arranging appropriate external mentorship relationships.
- Demonstrated the impact these initiatives had on employees' work and/or personal lives.

### **Answer the questions below to the best of your ability.**

1. Describe your organization's internal systems used to train and develop employees.
2. Describe how your organization has assisted in employee training and development through applicable external accreditation or education programs.
3. Describe how you have created a stable work environment that also challenges employees to expand their abilities and skill, allowing for internal advancement.
4. Provide examples of how you are fostering a mentoring culture either through internal mentors or by encouraging and/or arranging appropriate external mentorship relationships.
5. Demonstrated the impact these initiatives had on employees' work and/or personal lives.
6. Your organization's mission and vision statement. This will be used to introduce finalists during the event program.

---

**\*TIP\*** Use examples, statistics, figures, numbers, stories, etc. to enhance your answers where applicable. Examples of previous winner applications can be found [HERE](#)

Once completed, please email the filled-out form to [events@nsbasask.com](mailto:events@nsbasask.com).

Use subject line “BBA 2025 Award Application – YOUR COMPANY NAME”

---